

**OXFORD MAYOR AND COUNCIL
CALLED WORK SESSION
MONDAY, NOVEMBER 7, 2016 – 5:30 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Briefing on Downtown Development Authorities – Monica Callahan, DDA director and Planning Director, Madison

**REGULAR MEETING – 7:00 P.M.
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the November 7, 2016 Mayor and Council Regular Meeting
5. **Honorary Councilmember of the Month** – Councilmember Ready appointed Aaron Robinson as the honorary councilmember of the month for November.
6. * Motion to approve the Minutes of the Regular Meeting of October 3, 2016.
7. * Motion to approve the Minutes of the Work Session October 17, 2016.
8. * Motion to accept the Minutes of the Planning Commission for September 13, 2016
9. Planning Commission Recommendations/Petitions
10. Citizen Concerns
11. Mayor's Report
12. * **Intergovernmental Agreement** – As we have for the last three years we have requested the County participate with our GDOT Local Maintenance and Improvement Grant (LMIG) towards repairing of George Street. The County will provide the labor and equipment with the city paying for the materials. We have attached the Intergovernmental Agreement prepared by Newton County.
13. * **Random Drug Testing** – As we discussed at the work session, we recommend the attached Resolution to allow random drug testing for city employees.

14. * **Local Maintenance and Improvement Grant – FY2017** – The attached Resolution designates Greene Street for the LMIG resurfacing work this fiscal year.
15. **Civil War Heritage Trail** – Mayor Roseberry and Councilmember Windham met with Steven W. Longcrier, Founder/Executive Director of the Georgia Civil War Heritage Trails, on Wednesday, November 2nd. Mr. Longcrier had several suggestions concerning the Civil War Heritage Trail signs.
16. Invoice Approval
17. Adjourn

ANNOUNCEMENTS

Annual City Council Retreat – The annual City Council retreat will be Friday, November 11, 2016. We will meet at “The Center” in Covington from 9 AM until 3 PM, gathering at 8:30 AM. Jim Dove and Mott Beck from NEGRC will facilitate the retreat.

Annual Employee Meeting – The venue is planned for Ashton Hills Golf Club in Covington, tentatively for December 13, 2016 @ 7:00.

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
City Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for (Oct)	1,535.01
City of Covington	Quarterly Sewer Charges 6/30/2016 – 9/30/2016	11,550.00
GMEBS Retirement	Employee Retirement Fund DB Plan (October)	6,527.91
GMEBS Retirement	Employee Retirement Fund DB Plan (November)	6,527.91
Humana	Health Insurance (November)	7,702.02
Latham Home Sanitation Co. Inc.	Monthly curbside service for September	5,636.10
Latham Home Sanitation Co. Inc.	Monthly curbside service for October	5,636.10
Newton County BOC	Water Purchase Cornish Creek Water Fund for Sept	17,397.00
Newton County W&SA	Land application/Plant Operations & MAINT (Sewer) 8/30/2016 – 9/29/2016	4,667.25
Newton County W&SA	Land application/Plant Operations & MAINT (Sewer) 9/19/2016 – 10/28/2016	5,770.83
Sophicity	IT in a Box (October)	1,701.68
Sophicity	IT in a Box (November)	1,701.68
Southeastern Power Administration	SEPA energy cost	3,466.39
Woco Pep Oil, Inc.	Fuel Charges	2,282.64
PURCHASES/CONTRACT LABOR		
Allan Vigil Ford	2016 Ford Interceptor Sedan Police FY2017 Budget	23,727.00
Anixter Inc.	1 – Saw Chain and 2 Hose Assembly's	1,221.00
Apollo Staffing	Temp Services 2 men (Week Ending 9/18/2016)	1,055.20

Apollo Staffing	Temp Services 2 men (Week Ending 9/25/2016)	1,055.20
Apollo Staffing	Temp Services 4 men (Week Ending 10/02/2016) 2 @ 8 hours and 2 @ 40 hours.	1,259.68
Apollo Staffing	Temp Services 3 men (Week Ending 10/09/2016)	1,553.62
Apollo Staffing	Temp Services 3 men (Week Ending 10/16/2016)	1,499.22
Cable East	Supplies & Materials for College Underground Project (Pipe/Conduit/Couplings etc.)	12,806.19
Foremost Promotions	Promotional items for Police Department	1,576.14
G & C Supply Co., Inc.	50 Green-Post/25 caps & 25 – 90 degree crosspieces	1,036.17
M. Qader A. Baig & Associates	Municipal Court Legal Services July – Sept 2016	1,200.00
McNair, McLemore, Middlebrooks	Preparation for Audit, recording financial transactions and bookkeeping for September	5,449.70
MEAG Power SCADA	ePRISM (Internet) annual renewal	1,440.00
NaturChem, Inc.	Brush Control Services, Asbury Park, 301 W. Soule, 808 Wesley, 303 Moore St. Kudzu, Ivy etc.	1,350.00
Otis Elevator Company	Annual Service 11/1/16 – 10/31/17	2,358.34
Progressive Business Systems	1 – Folder Inserter (FY2017 Budget)	3,795.00
RAE Products & Chemicals Corp.	25 rolls of Thermoplastic 12' x 30' – 90 MIL	3,921.25
David Strickland	Professional Services for September	1,436.02
APPROVED CONTRACTS		
ACE/Kimble Services	Install 95 12" wide 8' long thermoplastic stop bars.	7,600.00
Church Street Services	October Monthly billing for project update from UGA	1,603.80
Jordan Engineering	Sewer extension design/plans/route. Plat preparations, Set last r/w corners and report.	2,912.50
Scarborough Tree Service	Removal & Cleanup of 2 pines - West Clark Street	2,400.00